*The following form must be completed by all Posted Volunteers upon their return from the field and is a deliverable of the debriefing and posting closeout procedures. This form must be filled in electronically and once complete, its content will be published on the Story Wall page of the HF-I.CA website.*

**MY STORY - Volunteer Service Posting Summary**

1. Volunteer
Volunteer ID: *Volunteer Code*

Volunteer Name: *Full Name*
Home City and Country: *City, Country*

1. Posting Assignment
Service Posting ID: *Posting Code*

Opportunity Role ID: *Opportunity Code*

Assignment Role: *Role Name*
Posting Start Date: *Month, Year*
Duration: *No. weeks*

1. Hosting Partner
Partner Name: *Full Legal Name*

Posting Location: *City, Country*

Leader reported to: *Full Name* *Job Title*

Benefactor Groups: *Children, Youth, Women, Men, Elderly*

Service Delivery Types: *Type 1, Type 2, Type 3*

1. Volunteer Services Delivered

Professional skills: *Skill list*

Technical skills: *Skill list*

1. Story Themes & Guidelines:

The primary purpose of capturing one’s story of their volunteer service under the auspices of Hands and Feet International is to ***inspire*** other Christian business/technical professionals to go and do the same! Any personal impressions, experiences and learnings towards that aim and helping future volunteers have the best possible experience are welcomed.

The following are suggested themes and guideline questions intended to assist the volunteer in capturing the breadth and depth of their posting experience and how it impacted their lives.

* 1. What attracted you to HFI?
	2. Why did you want to Volunteer with this Partner and in this particular role?
	3. What were your general impressions of the Partner, their leadership, their mission, their effectiveness in delivering services to the community that they serve?
	4. How were your professional/technical skills and expertise put to use?
	5. What relationships were built with members of staff with the Partner?
	6. What specific knowledge were you able to transfer and to whom
	7. What specific professional/technical skills were you able to train others in; who received that training
	8. What leadership principles and competencies were you able to impart via coaching and mentoring and who were the recipients of this coaching/mentoring?
	9. Were you able to interact with benefactors of the services delivered by the partner? If yes, describe your experience and how it made you feel?
	10. What did you find the most rewarding during your posting?
	11. What were some of the challenges and things that could have worked better?
	12. How did you personally grow and learn as the result of serving in this volunteer capacity and taking on this HFI posting?
	13. Any observations you wish to share in regards to local accommodations and transportation solutions related to your posting
	14. Any observations you wish to share in regards to your personal security and any other risks you noticed or high risk situations that impacted your time on post?
	15. Anything worth mentioning regarding the interactions you had with your assigned HFI Volunteer and Logistics Coordinators? Other comments regarding HFI staff interactions overall?
	16. Any final advice (positive or constructive improvements) to future volunteers that may select this partner to volunteer for?
	17. Did you spouse or other family member join you for some or all of your posting? If yes, what would you like to share of their experience and any learnings?
	18. Anything else that you believe would be helpful to capture as part of your story and experience in that it may help other future volunteers be inspired?
1. Story Narrative:

*Your Story Narrative in Paragraphs Here….*

 **Publication Authorization**

**I hereby grant Hands and Feet International my authorization to publish the above personal information and narrative on their website, and hereby release the use of all information contained in this document without limitation for the sole and exclusive use of Hands and Feet International in the furtherance of their vision and mission.**

**Volunteer: Date:**

[ ]  **Reviewed and Approved by HFI Logistics Coordinator**

**HFI Logistics Coord.: Date:**